

• Indicates Required information () Indicates Maximum Choice *Indicates "Yes" By Default **LISTING #**

ADDRESS

• State		• County		• City	
• ZIP Code + 4		• Area		• Community/District	
• Street # (HSN)	Modifier	Direction	• Street Name		
Suffix		Post Direction		Unit #	

LISTING

\$	• Listing Price	• Listing Date	• Expiration Date	• Tax ID#	• Preliminary Title Ordered
• Offers (1)					
<input type="checkbox"/> Seller intends to review offers upon receipt <input type="checkbox"/> Seller to review offers on Offer Review Date (may review/accept sooner)					
Offer Review Date <small>(required if 2nd "Offers" option is selected)</small>				FIRPTA withholding required?	

LOCATION

Lot Number	Block	Plat/Subdivision/Building Name			
MAP BOOK		Map Page	Top Map Coord.	Side Map Coord.	

PROPERTY INFORMATION

• Prohibit Blogging	• Allow Automated Valuation	• Show Map Link	• Internet Advertising	• Show Address to Public
• Buyer Brkg. Commission (BBC)	Buyer Brkg. Commission Comments (40 characters maximum)			
• Year Built	Effective Year Built	Effective Year Built Source		
ASF - Total (Square Feet)	• Lot Size (Square Feet)	• Lot Size Source		

VIRTUAL TOURS

Virtual Tour #1 URL (Please include http:// or https://)	Virtual Tour #1 Description
Virtual Tour #2 URL (Please include http:// or https://)	Virtual Tour #2 Description
Virtual Tour #3 URL (Please include http:// or https://)	Virtual Tour #3 Description

ADDITIONAL TAX ID

Add'l Tax ID# <small>(Additional Tax IDs to be listed on attached sheets)</small>	Add'l Tax ID#	Add'l Tax ID#
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INITIALS:

Seller	Date	Seller	Date	Broker	Date
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Listing Address:

LAG #

BROKER INFORMATION

• LAG Listing Broker ID#	Broker Name and Phone	Listing Office - ID#	Brokerage Firm Name and Phone
Co Broker - ID#	Co Broker Name and Phone	Co Office - ID#	Co Brokerage Firm Name and Phone

LISTING INFORMATION

Zoning Jurisdiction	• Form 17	Right of First Refusal	• Common Interest Cmty (RCW 64.90)
• Possession (3) <input type="checkbox"/> Closing <input type="checkbox"/> Negotiable <input type="checkbox"/> See Remarks <input type="checkbox"/> Sub. Tenant's Rights	• Showing Information (10) <input type="checkbox"/> Appointment <input type="checkbox"/> Call Listing Office <input type="checkbox"/> Day Sleeper <input type="checkbox"/> Gate Code Needed <input type="checkbox"/> MLS Keybox <input type="checkbox"/> Other Keybox <input type="checkbox"/> Owner-Call First <input type="checkbox"/> Pet in House <input type="checkbox"/> Power Off <input type="checkbox"/> Renter-Call First <input type="checkbox"/> Security System <input type="checkbox"/> See Remarks <input type="checkbox"/> ShowingTime <input type="checkbox"/> Vacant	• Potential Terms (10) <input type="checkbox"/> Assumable <input type="checkbox"/> Cash Out <input type="checkbox"/> Conventional <input type="checkbox"/> Farm Home Loan <input type="checkbox"/> FHA <input type="checkbox"/> Lease/Purchase <input type="checkbox"/> Owner Financing <input type="checkbox"/> Rehab Loan <input type="checkbox"/> See Remarks <input type="checkbox"/> State Bond <input type="checkbox"/> USDA <input type="checkbox"/> VA	General Zoning Class. (6) <input type="checkbox"/> Agricultural <input type="checkbox"/> Business <input type="checkbox"/> Commercial <input type="checkbox"/> Farm & Ranch <input type="checkbox"/> Forestry <input type="checkbox"/> Industrial <input type="checkbox"/> Industrial-Light <input type="checkbox"/> Multi-Family <input type="checkbox"/> Office <input type="checkbox"/> Residential <input type="checkbox"/> Retail <input type="checkbox"/> See Remarks
• Total Rentable Square Feet	• No. Stories in Bldg	• Units Below Grade	Total No. of Units

HOMEOWNER ASSOCIATION INFORMATION

• Homeowners Association	\$ HOA Dues	HOA Dues Freq
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SCHOOL & OWNER INFORMATION

• School District	Elementary School	Junior High/Middle School	Senior High School
Water Company	Power Company	Sewer Company	Water Source (3) <input type="checkbox"/> Community <input type="checkbox"/> Individual Well <input type="checkbox"/> Lake <input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> See Remarks <input type="checkbox"/> Shared Well <input type="checkbox"/> Shares <input type="checkbox"/> Water Catchment System <input type="checkbox"/> Well Needed
Cable/TV Provider	Internet Service Provider		
• Owner's Name	Owner's Name 2		
• Owner's Phone	• Owner's City and State	Occupant's Name	
• Occupant Type (Owner/Presale/Tenant/Vacant)	• Phone to Show		
• Bank / RE Owned	• 3rd Party Approval Required (2) <input type="checkbox"/> None <input type="checkbox"/> Other - See Remarks <input type="checkbox"/> Short Sale		• Auction

INITIALS:

Seller	Date	Seller	Date	Broker	Date
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Listing Address:

LAG #

SITE INFORMATION

Lot Details (8)

- ☐ Adjacent to Public Land
☐ Alley
☐ Community Golf Course
☐ Corner Lot
☐ Cul-de-sac
☐ Curbs
☐ Dead End Street
☐ High Voltage Line
- ☐ Open Space
☐ Paved Street
☐ Secluded
☐ Sidewalk
☐ Value in Land

Waterfront (5)

- ☐ Bank-High
☐ Bank-Low
☐ Bank-Medium
☐ Bay
☐ Bulkhead
☐ Canal
☐ Creek
☐ Jetty
- ☐ Lake
☐ No Bank
☐ Ocean
☐ River
☐ Saltwater
☐ Sound
☐ Strait

Site Features (14)

- ☐ Arena-Indoor
☐ Arena-Outdoor
☐ Athletic Court
☐ Barn
☐ Boat House
☐ Cabana/Gazebo
☐ Cable TV
☐ Deck
☐ Dock
☐ Dog Run
☐ Electric Car Charging
☐ Fenced-Fully
☐ Fenced-Partially
- ☐ Gas Available
☐ Gated Entry
☐ Green House
☐ High Speed Internet
☐ Hot Tub/Spa
☐ Outbuildings
☐ Patio
☐ Propane
☐ Rooftop Deck
☐ RV Parking
☐ Shop
☐ Sprinkler System
☐ Stable

Lot Dimensions (Feet)

Pool

Aprvd # of Bedrooms

• Sewer (2)

- ☐ Available
☐ Septic
☐ Sewer Connected

View (6)

- ☐ Bay
☐ Canal
☐ City
☐ Golf Course
☐ Jetty
- ☐ Lake
☐ Mountain
☐ Ocean
☐ Partial
☐ River
- ☐ See Remarks
☐ Sound
☐ Strait
☐ Territorial

• No. of Carport Spaces

• No. of Garage Spaces

• No. of Uncovered Spaces

• Total No. of Parking Spaces

BUILDING INFORMATION

• New Construction

New Construction State

Estimated Completion Date

• Style Code

Building Condition

• Exterior (4)

- ☐ Brick
☐ Cement Planked
☐ Cement/Concrete
☐ Log
☐ Metal/Vinyl
- ☐ See Remarks
☐ Stone
☐ Stucco
☐ Wood
☐ Wood Products

Foundation (3)

- ☐ Concrete Block
☐ Concrete Ribbon
☐ Post & Block
☐ Post & Pillar
☐ Poured Concrete
- ☐ See Remarks
☐ Slab
☐ Tie down

• Roof (3)

- ☐ Built-up
☐ Cedar Shake
☐ Composition
☐ Flat
☐ Green (Living)
- ☐ Metal
☐ See Remarks
☐ Tile
☐ Torch Down

GREEN BUILDING INFO.

Green Certification (4)

- ☐ Built Green™
☐ LEED™
☐ Northwest ENERGY STAR®
☐ Other - See Remarks

Built Green™

LEED™

Northwest ENERGY STAR®

Construction Methods (2)

- ☐ Advanced Wall
☐ Double Wall
☐ Ins. Concrete Form (ICF)
☐ Post & Beam
☐ Standard Frame
- ☐ Steel & Concrete
☐ Strawbale
☐ Structural Ins. Panel (SIPs)
☐ Tilt-up

EPS Energy Score (0-99,999kWh)

HERS Index Score (0-150)

INTERIOR FEATURES

• Energy Source (6)

- ☐ Electric
☐ Geothermal
☐ Ground Source
☐ Natural Gas
☐ Oil
☐ Pellet
☐ Propane
☐ See Remarks
- ☐ Solar Hot Water
☐ Solar PV
☐ Wood

• Heating/Cooling (8)

- ☐ 90%+ High Efficiency
☐ Baseboard
☐ Central A/C
☐ Ductless HP-Mini Split
☐ Forced Air
☐ Heat Pump
☐ HEPA Air Filtration
☐ Hot Water Recirc Pump
- ☐ HRV/ERV System
☐ Insert
☐ Radiant
☐ Radiator
☐ Stove/Free Standing
☐ Tankless Water Heater
☐ Wall

Floor Covering (5)

- ☐ Bamboo/Cork
☐ Ceramic Tile
☐ Concrete
☐ Engineered Hardwood
☐ Fir/Softwood
☐ Granite
☐ Hardwood
☐ Laminate
☐ Laminate Hardwood
☐ Laminate Tile
- ☐ Marble
☐ Other Renewable
☐ See Remarks
☐ Slate
☐ Stone
☐ Travertine
☐ Vinyl
☐ Vinyl Plank
☐ Wall to Wall Carpet

Amenities (10)

- ☐ Basement
☐ Clubhouse
☐ Coin Op Laundry
☐ Elevator
☐ Energy Package
- ☐ Fire Sprinklers
☐ Playground
☐ Storage
☐ Thermal Windows
☐ See Remarks

• Leased Items (4)

- ☐ Furnace/Burner
☐ Security System
☐ Washer/Dryer
☐ Water Tank
☐ None

INITIALS:

Seller

Date

Seller

Date

Broker

Date

Listing Address:

LAG #

FINANCIAL INFORMATION

• Tax Expenses	\$ _____	• Gross Scheduled Income	\$ _____
• Insurance Expenses	\$ _____	• Vacancy Rate	_____ %
• Water/Sewage/Garbage	\$ _____	• Gross Adjusted Income	\$ _____
• Electrical Expenses	\$ _____	• Net Operating Income	\$ _____
• Heating Expenses	\$ _____	• Cap Rate (NOI div by LP)	_____ %
• Other Expenses	\$ _____	• Gross Rent Multiplier	_____ (LP div by GSI)
• Total Expenses	\$ _____		
		• Tax Year	_____

UNIT INFORMATION

•UN1 Unit #1	_____	UN3 Unit #3	_____	UN5 Unit #5	_____
•BR1 Unit 1 Beds	_____	BR3 Unit 3 Beds	_____	BR5 Unit 5 Beds	_____
•BA1 Unit 1 Bathrooms	_____	BA3 Unit 3 Bathrooms	_____	BA5 Unit 5 Bathrooms	_____
•RO1 Range/Oven (Y/N)	_____	RO3 Range/Oven (Y/N)	_____	RO5 Range/Oven (Y/N)	_____
•FG1 Refrigerator (Y/N)	_____	FG3 Refrigerator (Y/N)	_____	FG5 Refrigerator (Y/N)	_____
•DW1 Dishwasher (Y/N)	_____	DW3 Dishwasher (Y/N)	_____	DW5 Dishwasher (Y/N)	_____
•WD1 Washer/Dryer (Y/N)	_____	WD3 Washer/Dryer (Y/N)	_____	WD5 Washer/Dryer (Y/N)	_____
•FP1 # of Fireplaces	_____	FP3 # of Fireplaces	_____	FP5 # of Fireplaces	_____
•SF1 Approx. Sq Ft	_____	SF3 Approx. Sq Ft	_____	SF5 Approx. Sq Ft	_____
•RN1 Monthly Rent	\$ _____	RN3 Monthly Rent	\$ _____	RN5 Monthly Rent	\$ _____
UN2 Unit #2	_____	UN4 Unit #4	_____	UN6 Unit #6	_____
BR2 Unit 2 Beds	_____	BR4 Unit 4 Beds	_____	BR6 Unit 6 Beds	_____
BA2 Unit 2 Bathrooms	_____	BA4 Unit 4 Bathrooms	_____	BA6 Unit 6 Bathrooms	_____
RO2 Range/Oven (Y/N)	_____	RO4 Range/Oven (Y/N)	_____	RO6 Range/Oven (Y/N)	_____
FG2 Refrigerator (Y/N)	_____	FG4 Refrigerator (Y/N)	_____	FG6 Refrigerator (Y/N)	_____
DW2 Dishwasher (Y/N)	_____	DW4 Dishwasher (Y/N)	_____	DW6 Dishwasher (Y/N)	_____
WD2 Washer/Dryer (Y/N)	_____	WD4 Washer/Dryer (Y/N)	_____	WD6 Washer/Dryer (Y/N)	_____
FP2 # of Fireplaces	_____	FP4 # of Fireplaces	_____	FP6 # of Fireplaces	_____
SF2 Approx. Sq Ft	_____	SF4 Approx. Sq Ft	_____	SF6 Approx. Sq Ft	_____
RN2 Monthly Rent	\$ _____	RN4 Monthly Rent	\$ _____	RN6 Monthly Rent	\$ _____
				• Addl Monthly Income (AIN)	\$ _____
				• Total Monthly Income (TIN)	\$ _____

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Seller

Date

Seller

Date

Broker

Date

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REMARKS

Marketing Remarks. CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (750)

Confidential Broker-Only Remarks. Comments in this category are for broker's use only. (500)

• **Driving Directions to Property** (200)

INITIALS:

Seller

Date

Seller

Date

Broker

Date